STANDARD TERMS & CONDITIONS: BESPOKE LLC (DBA BESPOKE EXPERIENCES)



BY PAYING YOUR DEPOSIT YOU AGREE TO THESE TERMS AND CONDITIONS:

All bookings are made with Bespoke LLC (also doing business as Trade Name, Bespoke Experiences), a registered company in Louisiana, United States of America whose registered flagship office is at 936 Conti Street, #13, New Orleans, LA 70112 (referred to in these terms and conditions as "Bespoke").

BESPOKE EXPERIENCES is registered as a standard character mark on the principal United States Patent and Trademark Office (Reg. No. 4,846,050). BESPOKE is registered as a standard character mark on the principal United States Patent and Trademark Office (Reg. No. 4,850,277). All rights are reserved.

1. Reservation

1.1 On your enquiry, Bespoke will establish where and when you wish to travel. Once we are satisfied that this is feasible you will submit payment of an initial NON-REFUNDABLE Reservation Deposit (RD) of \$250 due at the time of booking to secure your reservation: personnel, transportation and resources (which is applied to the proposed budget). Upon receipt, the terms and conditions contained herein will apply.

2. Payments

- 2.1 Payments to Bespoke are to be made via credit card. Projects valued at, or greater than, \$10,000 are to submit payment via bank wire.
- **2.2** One hundred (100%) of the proposed budget is due once the itinerary has been submitted (minus the paid \$250 RD). External vendor reservation rates and availability are subject to change until invoice is paid.
- **2.3** Projects that are initiated within three days of execution will be billed 100% upon receipt of the first draft of the itinerary. Revisions will not be enacted until this invoice has been paid.
- **2.4** Any incidental expenses incurred by Bespoke on behalf of the client during the experience will be reconciled and paid within 72 hours following the conclusion of the experience and client receipt of the reconciled invoice.
- **2.5** If the deposit remains unpaid after seven days past the due date of the payment, Bespoke reserves the right to cancel your booking and release your reservation date/time to other guests without notice.

3. Prices

- **3.1** US projects will be in US dollars. Canadian projects will be in Canadian dollars.
- **3.2** Bespoke reserves the right to impose surcharges in respect of cost increases incurred during the creation of your bespoke experience. These may include but are not limited to increases related to fuel, airport costs/taxes, currency fluctuations, increases levied by suppliers used for your bespoke experience or any part thereof, or government action (both US and foreign).
- 3.3 No refunds will be given if currency rates improve.

4. Amendment

- **4.1** Your arrangements will be with Bespoke, or a combination of Bespoke and other travel services depending on the type of unique needs you require. If Bespoke is your Booking Agent your contract with your suppliers may allow the supplier to change the booking details. Where this occurs, Bespoke will ensure that you are promptly notified of any significant changes (for example, to airline flight times and routes, or hotel rooms and rates) but will accept no liability for the changes or costs which may result. In this event, your contract will be with the supplier (or suppliers) and Bespoke accepts no responsibility for the suppliers' actions or omissions.
- **4.2** Bespoke aims to run the bespoke experience as created. However, occasionally it may be necessary to amend part of the bespoke experience slightly. No refund will be made.
- **4.3** If Bespoke is unable to offer a significant aspect of the bespoke experience, you will be offered a refund or alternative which Bespoke, at its sole discretion, deems suitable.

5. Cancellation by Bespoke or its Supplier

- **5.1** Bespoke reserves the right to cancel a bespoke experience or any part thereof. In this unlikely event, you will receive a refund of all invoices paid to Bespoke less any losses incurred by Bespoke.
- **5.2** No refund will be issued if Bespoke is forced to cancel, or make significant changes to, the bespoke experience due to circumstances out of its control. These circumstances include but are not limited to force majeure: acts of God, fire, explosion, adverse weather conditions, flood, earthquake, terrorism, riot, civil commotion, war, hostilities, strikes, riots or civil disturbances or acts of government and any acts which lead the US Department of Homeland Security to advise travellers against nonessential travel to your destination.

6. Changes by You

- **6.1** If, after our invoice has been issued, you wish to change your bespoke experience in any way (for example, your chosen departure date), Bespoke will do its utmost to make your changes but this may not always be possible. Any request for changes must be made in writing.
- **6.2** You may be asked to pay an administration charge of \$50 for each person whose travel arrangements are changed, along with any further costs we incur in making this alteration.

7. Cancellation by You*

If I must cancel	what is my refund?
Within 14 days of the Experience	No refund
Within 31 days of the Experience	25% of the total experience budget (minus the non-
	refundable deposit) refunded.
More than 32 days before the experience	75% of the total experience budget (minus the non-
	refundable deposit) refunded.

^{*}Individual Experiences vs. Events

- **7.1** If you wish to cancel a Bespoke experience or leave/return early, Bespoke will endeavour to do what it can to help you make any necessary arrangements.
- **7.2** At Bespoke's sole discretion, your reservation may be transferable as a future trip credit to be used by the same traveller towards a bespoke experience departing within 12 months of the original trip date.
- **7.3** Please note that if the reason for your cancellation is covered under the terms of your insurance policy, you may be able to reclaim these charges.

8. Insurance

- **8.1** Bespoke will do our best to care for you, your traveling companions, and your belongings, but we highly recommend you obtain your own comprehensive travel insurance to ensure that your personal insurance needs are met and valid for the duration of your itinerary.
- **8.2** Your policy choice of optional insurance should be comprehensive and include sufficient cover, especially regarding cancellation, curtailment, theft, accident, repatriation, medical, third party, liability for injury to others and death, and loss or damage to equipment.
- **8.3** On some occasions we may require you to purchase travel insurance. In these instances you must agree to produce proof of insurance.
- **8.4** You should secure your insurance coverage at the earliest opportunity to ensure you are covered and in any event prior to departure or within 14 days of payment of the full invoice, whichever date is earlier.

9. Your Behaviour and Responsibilities

- 9.1 You are expected to behave decently and with respectful consideration to Bespoke personnel, any/all suppliers, and fellow travellers.
- 9.2 You must comply with rules and regulations set by accommodation providers and all other suppliers.
- **9.3** Bespoke does not accept responsibility and is not liable for any negligent acts or defaults of any supplier or any other person should you suffer any injury as a result of or in connection with any activity you engage in while on your Bespoke experience.
- **9.4** Bespoke reserves the right to remove any traveller or travellers from all or part of the experience if Bespoke feels they are behaving in an unacceptable manner. Bespoke will not be responsible for repatriation or any costs incurred, and no refund will be given as the result of being removed from the experience or part thereof.
- **9.5** All of your property is your own responsibility. You may be able to make a claim if the loss suffered is covered under the terms of your insurance policy.

10. Medical

- **10.1** You are responsible for telling Bespoke of any medical condition that could have an effect on your performance on the experience and of any pre-existing medical problems/conditions. If your medical condition should change during the course of the experience, you must keep Bespoke informed.
- **10.2** Any medical information you submit to Bespoke will be held in the strictest confidence and Bespoke will abide by all of its obligations under the Data Protection Act and associated legislation.

11. Documentation

- **11.1** You are responsible for obtaining all required travel documentation. You must obtain any required visas and have a passport that is valid for at least six months from the date that you enter all foreign countries. It is also your responsibility to ensure that these documents are in good order and that you have them with you when necessary.
- 11.2 Bespoke is not responsible for any costs incurred due to your not having the correct documentation when required.

12. Travel Arrangements

12.1 You are responsible for checking in for all flights and other travel arrangements in good time and with the correct documentation. Bespoke will not be responsible for any costs incurred by your failure to be there on time or with the required documents.

13. Other Suppliers

- **13.1** Some aspects of Bespoke's experiences may be run by third-party suppliers. These include but are not limited to accommodation, airlines, transportation, biking, horseback riding, rafting, swamp/airboats, kayaking, canoeing or fishing charters, paragliding, gliding, hot air balloon, helicopter and other aircraft flights or charters. These aspects may be dependent on factors outside Bespoke's control, such as weather, and if they do not run for any reason, we will collaborate with the vendor regarding their refund policy.
- **13.2** You must acknowledge that certain activities offered and selected by guests are inherently risky. Bespoke does not accept responsibility and is not liable for any negligent acts or defaults of any supplier or any other person, company or corporation not directly under its control.
- **13.3** Some suppliers may request that you sign a release of liability. If you refuse to sign, you will be excluded from that activity and no refund will be issued.

14. Bespoke's Responsibilities and Limitation of Liability

- **14.1** Bespoke accepts no responsibility for the actions or omissions of suppliers when it acts as your Booking Agent, and in such cases the rest of this clause 14 does not apply.
- **14.2** Although Bespoke takes all reasonable precautions to prevent accidents or injury, you acknowledge and agree that some of the activities on the experience in which you participate do have a risk of accident and serious injury. Therefore, you will not take any unreasonable risks, and if you do, you are responsible for your own actions.
- **14.3** Bespoke will make all reasonable checks that guides and instructors have the appropriate qualifications.
- **14.4** Bespoke will be under no liability at all if you suffer loss, death or personal injury where there has been no fault on the part of Bespoke or its own employees or contractors.
- **14.5** Bespoke does not accept responsibility for unusual and unforeseen circumstances beyond our control where the consequences could not have been avoided even if all due care had been exercised or could not have been foreseen or forestalled.

15. Currency Refunds

15.1 All refunds made by Bespoke may be made in the currency originally used to make the relevant payment.

16. Comfort & Risks

16.1 As already highlighted in these terms and conditions, whilst we believe our experiences provide benefits and rewards, based on your unique choice of activities, they may also entail risks. Therefore, while we try to see that you have a great trouble-free experience, you will be aware that local living standards, practices, travel conditions, facilities, safety standards, services and accommodation differ and may be of a different standard and/or less comfortable than you are used to. We hope this makes for a more authentic and rewarding adventure.

17. Complaints

- **17.1** Any complaints or suggestions about your experience should be made to Bespoke Experiences at 936 Conti Street, #13, New Orleans, LA 70112, United States of America, and every effort will be made to reach an amicable solution.
- **17.2** If an amicable solution cannot be agreed, you may send your complaint or suggestion in writing, within 28 days of the end of your Bespoke experience, to Bespoke via email, or at the address as noted.

18. Law and Jurisdiction

- **18.1** These terms and conditions and all disputes arising out of or in relation to the contract entered into between Bespoke and you will be interpreted in accordance with and governed by the laws of the state/province and country where your experience will transpire.
- **18.2** In entering into a contract with Bespoke you accept that any dispute arising from such contract will be subject to the exclusive jurisdiction of Louisiana, US courts.

19. Consumption of Alcohol

You acknowledge and agree that you and the operator of the venue or venues for the Bespoke experience and any activity in or related to the experience, and the operator of any such activity, will be responsible for:

- (a) monitoring the consumption of alcohol by the guests, invitees and attendees at such venue or activity, whether sponsored or hosted by you, your customers, suppliers, business partners or the operator of such venue or activity, whether the alcohol is served to or self-served by the consuming party;
- (b) liaising with the operator of the venue or activity in respect of alcohol consumption; and
- (c) ensuring the safety and security of all persons at the venue or activity, and the safety and security of all persons with whom any person having consumed alcohol thereat may come into contact either at or after leaving the venue or activity. You agree to appoint one of your party to be continually present at each such activity whose responsibility will be to discharge your obligations set out in (a), (b) and (c) immediately above.

Bespoke will not be responsible for any of the obligations set out in (a) (b) and (c) above, even if it is responsible for promoting, organizing or coordinating such activity at which alcohol will or will likely be consumed.

20. Force Majeure

Neither client nor Bespoke shall be liable for failure of performance hereunder if occasioned by fire, strike, flood, interruption of transportation, accident, explosion, war, governmental order, regulation or restriction, or any other cause beyond the reasonable control of the parties.

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